

**Meeting of the Villanova University  
Academic Policy Committee**

Wednesday, September 14, 2016  
3:00 PM – 4:25 PM  
Fedigan Room, SAC 400

Minutes

In Attendance:

Sherry Bowen, Sherry Burrell, Danai Chasaki, Jennifer Dixon, Marylu Hill, Christopher Kilby (chair), Brian King, Eric Lomazoff, Peggy Lyons, Olukunle Owolabi, Lesley Perry, Michael Posner, Joseph Schick, Andrea Welker, Daniel Wright, Dennis Wykoff, Tina Yang.

Absent:

Gordon Coonfield (sabbatical), Shelly Howton (NIA), Adele Lindenmeyr (NIA), Christine Palus (NIA), Krupa Patel (NIA), Rees Rankin, Craig Wheeland (NIA). [NIA=Notified in Advance]

Administrative Items

- 1) Tina Yang volunteered to take meeting minutes.
- 2) The committee approved the August 29, 2016 minutes.

New business

- 3) Agenda for the year. Four priority items from the online survey of potential new APC agenda items were discussed and three subcommittees set up.
  - a) Online CATS: The Online Cats Subcommittee consists of Michael Posner (chair), Danai Chasaki, Joseph Schick, Daniel Wright, and Tina Yang. The initial subcommittee charge is to work closely with Jim Trainer (OPIR) during pilot design/administration and data analysis. One policy concern raised was the potential impact on tenure decisions for junior faculty during the transitional period. The APC chair volunteered to draft a note to the Provost requesting that a letter be included in tenure files indicating the transition, with appropriate instructions to evaluation committees.
  - b) Academic Integrity Violation Procedures: The Academic Integrity Subcommittee consists of Andrea Welker (chair), Sherry Burrell, Brian King, Eric Lomazoff, and Peggy Lyons. The initial subcommittee charge is to investigate the extent to which faculty follow existing University procedures when they believe there has been an academic integrity violation and what changes might be made to improve the system, especially to identify repeat student offenders. Suggestions included conducting a survey of faculty, contacting the Board of Assistant and Associate Deans, and exploring ways to centralize information to flag repeat offenders and assist faculty.

c) Honors Program Review: The Honors Program Review Subcommittee consists of Dennis Wykoff (chair), Jennifer Dixon, Marylu Hill, Christopher Kilby, and Kunle Owolabi. The initial subcommittee charge is to explore a number of concerns faculty have raised about practices related to the Honors Program, including: the number of credits for theses and independent studies; the role of the instructor in assigning and assessing supplemental work in the case that a non-Honors course is counted as an Honors course; courses/credits sponsored by the Honors Program but given the designation of another academic department without approval of that department's chair. Lessons from this review of the Honors Program might also be applied to other cross-college situations.

d) Impact of R3 on Tenure Standards: APC discussed the impact of Villanova's recent move to "Doctoral Universities: Moderate Research Activity" in the Carnegie Classifications on tenure standards. The two areas of concern appear to be how changing research expectations will impact teaching expectations and tenure track faculty workloads. The chair will invite Amanda Grannas, Associate Vice Provost for Research to the next APC meeting to provide some insights into this and related issues and to answer questions. The committee will decide how to proceed at that point.

#### Old Business

4) Revised class attendance policy. The committee unanimously approved the revised class attendance policy.

5) University Core Curriculum. To build on the work done by APC in previous years, the committee formed a University Core Curriculum subcommittee, which consists of Marylu Hill (chair), Sherry Bowen, and Lesley Perry. Marylu will also recruit relevant people from outside APC.

6) Role of Adjunct Faculty in Instruction. The committee opted to reserve this issue for the future rather than set up another subcommittee at this point in time.

Drafted from Tina Yang's notes. Thank you!